



FREE STATE PROVINCIAL GOVERNMENT

Free State Provincial Government is an equal opportunity affirmative action employer. It is our intention to promote representativity (race, gender and disability) in the Province through the filling of these posts and candidates whose appointment/promotion/transfer will promote representativity will receive preference.



DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT

Directions to applicants: Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. Applicants are requested to complete the Z83 form properly and in full.

The reference number of the advertised post should be stated on the Z.83. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 3 month of the closing date, they must accept that their application was unsuccessful.

SUBMIT APPLICATIONS TO: The Head of Department, Department of Agriculture and Rural Development, Private Bag X01, Glen, 9360. Attention: Mrs S. Hlekiso, or deliver by hand to Mrs S Hlekiso, in Room 228, 2ns Floor, Administration Building, Glen.

AUDIT COMMITTEE MEMBERS

REFERENCE NO: SAAC/7/16

CENTRE: GLEN - In terms of section 76(4) and 77 of the Public Finance Management Act (PFMA) read with chapter 3 of Treasury Regulations, applications are hereby invited from the interested independent and suitably qualified persons to serve on the Audit Committee of the Department of Agriculture and Rural Development:

REQUIREMENTS: CA/MBA/CIA or other relevant qualification in Legal, Accounting Auditing and Financial Management. 5 – 10 years management experience in the related fields. Excellent knowledge of Internal

Audit and Corporate Governance, PFMA, Treasury Regulations. Experience serving in oversight committees.

Additional Requirement(s): Knowledge of Enterprise Wide Risk Management (EWRM), COSO Model and Public Sector Risk Management Framework will be an advantage.

KEY RESPONSIBILITIES: Include, but may not be limited to providing an oversight role on the following: The effectiveness of the internal control systems; The effectiveness of the internal audit function; The risk areas of the institution's operations to be covered in the scope of internal and external audits; The adequacy, reliability and accuracy of the financial information provided to management and other users of such information; Any accounting and auditing concerns identified as a result of internal and external audits; The institution's compliance with legal and regulatory provisions; and the activities of the internal audit function, including its annual work programme, coordination with the external auditors, the reports of significant investigations and the responses of management to specific recommendations; Monitoring of performance information

TERM OF OFFICE: 3 years subject to renewal at the discretion of the Department

REMUNERATION:

Chairperson: R7 168 per day, or R896 per hour (Inclusive of preparation time)

Member: R4 352 per day, or R544 per hour (Inclusive of preparation time)

For meeting/event etc. where no preparation is required, members shall be remunerated accordingly

ENQUIRIES: Mr M.P.Thabethe, Tel. No. (051) 861 8509

CLOSING DATE: 09 SEPTEMBER 2016

DEPARTMENT OF PREMIER

Directions to applicants: Applications must be submitted on the prescribed Z83 form, obtainable from any public service Department. All applications must be accompanied by a comprehensive CV, certified copies of all educational qualifications and supporting documents such as an identity document, drivers' licence etc. Applications must be submitted on or before the closing date. Faxed or e-mailed applications may be submitted, subject to subsequent verification. Applications must be submitted to the address mentioned in the advertisement. All shortlisted candidates will be subjected to a personnel suitability check. It is the applicant's

responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Applicants are respectfully informed that if no notification on appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. Applications from people with disabilities are welcomed.

APPLICATIONS: Ms J Kleyhans, Department of the Premier, PO Box 517, Bloemfontein, 9300, Room 406, OR Tambo House, St Andrew Street, Bloemfontein, 9301, E-mail: joann.kleyhans@fspmier.gov.za, Fax: 051 – 405 4955: Marked for attention: Mr AJ Venter, Head: Corporate Administration

HEAD OF DEPARTMENT: DEPARTMENT OF POLICE, ROADS AND TRANSPORT REFERENCE HOD: PR&T

COMMENCEMENT SALARY: R1 689 750,00 All-inclusive remuneration package per annum PLUS a 10% non-pensionable Head of Department allowance. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and a flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owner's allowance and medical aid assistance. These appointments are subject to the signing of an employment contract, not exceeding a term of five years, a security clearance of top secret, a competency assessment and an annual performance agreement. The successful candidate will be required to disclose his/her financial interests in accordance with the prescribed regulations. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Nominated candidates must attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

CENTRE: Bloemfontein

REQUIREMENTS: The candidate must be in possession of an undergraduate qualification (NQF level 7) as well as 8 – 10 years of experience at a senior management level. (5 years must be as a member of the SMS in the Public Service). The candidate must have knowledge, skills, training and competencies in the principles of Corporate Governance;

dynamic professional leadership abilities, as well as strategic, financial and people management skills; the ability to initiate and support organizational transformation and change, explore and implement new ways of delivering services that contribute to the promotion of the area of responsibility of the particular department in the province; the highest standard of ethical and moral conduct; and a thorough understanding of the issues relating to the area of responsibility of the particular department within the Free State Province and South Africa.

RECOMMENDATION: A post graduate qualification in any of the areas of responsibility of the particular department and/or management will be a recommendation.

KEY RESPONSIBILITIES: To perform all the functions and the responsibilities attached to the post as Head of the Department in terms of the Public Service Act and the Regulations issued in terms thereof, which inter alia include the efficient management and administration of the Department, the effective utilization and training of staff, the maintenance of discipline, the promotion of sound labour relations and the proper use and care of state property, including the rendering of efficient and effective management systems to the Department which include resource management, financial management, information management and proactive communication systems, as well as such functions, which may be prescribed. To function as Accounting Officer of the Department in terms of the Public Finance Management Act and the Treasury Regulations. Any other responsibility required by law.

This candidate will also be responsible to:

- Assist with the development of appropriate policies relevant to the particular department and advise the MEC in this regard;
- ensure the effective implementation of Government Policies in the relevant areas of responsibility of the department mentioned and the Public Service as well as Provincial and National legislation relevant to the Portfolio;
- provide the MEC with sufficient information and advice to enable him/her to make sound and informed decisions in terms of his/her portfolio;
- to develop and implement a Strategic and Annual Performance Plan for the department in support of the implementation of the priorities and objectives of the particular department; and
- such other responsibilities as may be directed.

Although the candidate is based in Bloemfontein, the post may require extensive traveling, both domestically and internationally.

ENQUIRIES: Mr. AJ Venter, Tel. 051 – 405 4926

CLOSING DATE: 09 SEPTEMBER 2016