



# EXTERNAL RE-ADVERTISEMENT

ADDRESS ALL CORRESPONDENCE TO:

The Municipal Manager  
Kopanong Local Municipality  
Private Bag X23  
TROMPSBURG  
9913

Mail: lebo@kopanong.gov.za | Website: www.kopanong.gov.za | Tel: 051 713 9200 | Fax: 051 713 0335

Kopanong Local Municipality subscribes to the principles of Affirmative Action and its administrative offices are situated in Trompsburg, 125 km South of Bloemfontein in the Free State. Kopanong Local Municipality incorporates the following towns: Bethulie, Edenburg, Fauresmith, Gariep Dam, Jagersfontein, Philippolis, Reddersburg, Springfontein, and Trompsburg.

**Suitably qualified candidates are invited to apply for the following posts:**

## **JOB ADVERTISEMENT**

**JOB TITLE: CHIEF FINANCIAL OFFICER (5 YEARS FIXED TERM CONTRACT)**

**REPORTING TO: MUNICIPAL MANAGER**

**REMUNERATION:** Offer of remuneration will be determined by competence in line with the guidelines as set out in the Government Gazette No. 40118 of 04 July 2016. Category 2: Minimum R726 954, Midpoint: R816 803, Maximum: R906 651

**NO OF INCUMBENTS: 1**

**LOCATION: KOPANONG LOCAL MUNICIPALITY (TROMPSBURG)**

**PREFERRED MINIMUM EDUCATION:** A recognised three year B degree in Accounting or Economics or related fields. Certificate in Municipal Financial Management Programme is required as per the National Treasury Minimum Competency Level Regulations

**PREFERRED MINIMUM EXPERIENCE:** Minimum 5 years' experience at Senior Management level. Will depend on the capacity and annual budget of the Municipality

## **JOB RESPONSIBILITIES:**

- Generic management competency, strategic capacity, Programme and Project management, financial management, change management.
- Service delivery innovation, Knowledge management, Problem solving and Analytical thinking, People and diversity management, Client orientation and customer focus, Communication, accountability and ethical conduct.
- Knowledge of Strategic financial and Performance management, Operational financial management, Supply chain management, Audit and accountability, the Constitutional requirements for Local Government and Local Government Legislation, Local Government powers and functions, including assignment of National and Provincial functions, Developmental Local Government, Performance management and reporting, sophisticated understanding of the Global, National, Provincial and Regional context in which the Municipality operates, sophisticated understanding of the Local, Regional, Provincial, National and International Political context, Legislation, policy and implementation, expert knowledge in more than one functional field/discipline.
- Skills in analytical thinking, Policy conceptualization and implementation, conflict management, risk and change management, mediation skills, diversity management, strategic leadership and management, Project Management, Governance, ethics and values.

**KEY PERFORMANCE AREAS:** Manage and control all financial functions of the Municipality, which includes, inter alia, the administration of the budget, advising the

Municipal Manager on the exercise of powers and duties assigned to the Municipal Manager in terms of the MFMA, assisting the Municipal Manager in the administration of the Municipality's bank accounts and the preparation and implementation of the Municipality's budget, advising Senior Managers and other Senior Officials in the exercise of the powers and duties assigned or delegated to them in terms of Section 78 or 79 of the MFMA, respectively, perform duties such as budgeting, accounting, analysis, financial reporting, cash management, debt management, supply chain management, financial management as well as review other duties as may be delegated to him/her by the Municipal Manager in terms of Section 79 of the MFMA, develop a medium term financial framework within which Council can operate, control the auxiliary support services so that there are efficient and effective financial systems in place.

## **APPLICATION TO BE DIRECTED TO:**

- Application: Detailed and comprehensive Curriculum Vitae including application form accompanied by recently certified copies of Qualifications, ID and drivers licence must be addressed to:
- The Municipal Manager, Kopanong Local Municipality Private Bag X23, Trompsburg, 9913.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) and to attach the proof thereof.
- In anticipation of a large number of applications, correspondence will be limited to the short listed candidates only.
- Shortlisted or recommended candidates will be subjected to a competency based assessment for two days prior appointment.
- The official application form can be accessed from Municipal website ([www.kopanong.gov.za](http://www.kopanong.gov.za))
- Successful candidates will be required to sign employment contract on or before assumption of duty, a performance agreement within 60 days of appointment and disclosure of financial interest and also to undergo security vetting.
- We appreciate your demonstrated interest of being part of Kopanong Local Municipality.
- You are further advised that the Council has the right to appoint any candidate if it is in its view that no suitable candidate could be found.
- Canvassing for appointment is highly discouraged.
- Application: Detailed and comprehensive Curriculum Vitae including covering letter accompanied by certified copies of Qualifications must be addressed to:
- No faxed or emailed applications will be accepted. If you have not received any response within 30 days after the closing date, consider your application unsuccessful.
- Enquiries regarding the position may be directed to the Municipal Manager: Me L.Y Moletsane at the following telephone number: (051) 713 9203

**DATE OF PUBLICATION: 12<sup>th</sup> May 2017**

**CLOSING DATE OF APPLICATIONS: 29<sup>th</sup> May 2017**

**MUNICIPAL MANAGER  
Me L.Y MOLETSANE**