



EXTERNAL ADVERTISEMENT

ADDRESS ALL CORRESPONDENCE TO:
The Municipal Manager
Koponong Local Municipality
Private Bag X23
TROMPSBURG, 9913

Koponong Local municipality subscribes to the principles of Affirmative Action and its administrative offices are situated in Trompsburg, 125 km from Bloemfontein in the Free State. Koponong Local Municipality incorporates the following towns: Bethulies, Edenburg, Fauresmith, Gariiep Dam, Jagersfontein, Philipollis, Reddersburg, Springfontein, Trompsburg.

Suitably qualified candidates are invited to apply for the following posts:

JOB ADVERTISEMENT	
JOB TITLE	MUNICIPAL FINANCIAL MANAGEMENT INTERNSHIP PROGRAMME
REPORTING TO	Manager Finance
SALARY	R 100 000.00
NO OF INCUMBENTS	2
DURATION	2 Years fixed term contract
LOCATION	KOPANONG LOCAL MUNICIPALITY (TROMPSBURG)
PREFERRED MINIMUM EDUCATION	<ul style="list-style-type: none">• B.Com Degree or National Diploma with Accounting, Economics or Finance• Basic Computer Skills.• Good analytical and report writing.• Fully bilingual.• Ability to work under pressure
PREFERRED MINIMUM EXPERIENCE	none
JOB RESPONSIBILITIES	<ul style="list-style-type: none">• Work for the municipality as part of the learning process;• Be available for and participate in all learning and work experience required by the internship;• Comply with the workplace policies and procedures of the municipality;• Complete any daily logs or any written assessment tools supplied by the municipality to record relevant workplace experience;• Attend all study periods and theoretical learning sessions, also after hours (evenings and/or Saturdays), with the education and training provider and undertake all learning conscientiously;• Complete and maintain a professional portfolio of evidence in accordance with the Guidelines;• Obey all reasonable and lawful instructions from the municipality.
ADDITIONAL COMPETENCIES	<ul style="list-style-type: none">• Knowledge and experience of the Municipal environment.• Problem solving skills
APPLICATION TO BE DIRECTED TO	<ul style="list-style-type: none">• In anticipation of a large number of applications, correspondence will be limited to the short listed candidates only.• We appreciate your demonstrated interest of being part of the Koponong Local Municipality.• You are further advised that the Council has the right to appoint any candidate if it is in its view that no suitable candidate could be found• Canvassing for appointment is highly discouraged.• Application: Detailed and comprehensive Curriculum Vitae including covering letter accompanied by certified copies of Qualifications must be addressed to:• The Municipal Manager, Koponong Local Municipality Private Bag X23, Trompsburg, 9913.• No faxed or emailed applications will be accepted. If you have not received any response within 30 days after the closing date, consider your application unsuccessful.• Enquiries regarding the position may be directed to the Chief Financial Officer: Mr M.J. Mekhoe at the following telephone number: (051) 7139 283
DATE OF PUBLICATION	02 February 2016
CLOSING DATE OF APPLICATIONS	24th February 2016
MUNICIPAL MANAGER	Me L.Y MOLETSANE