

DEPARTMENT OF POLICE, ROADS AND TRANSPORT

Directions to applicants Applications must be submitted on form Z.83, obtainable from any Public Service Department and must be accompanied by certified copies of qualifications (a transcript of results must be attached), driver's license, identity document and a C.V. (Separate application for every vacancy). Applicants are requested to complete the Z83 form properly and in full. Qualification certificates must not be copies of certified copies. Applications received after the closing date and those that do not comply with these instructions will not be considered. The onus is on the applicants to ensure that their applications are posted or hand delivered timeously. Candidates who possess foreign qualifications and/or short courses certificates must take it upon themselves to have their qualifications evaluated by the South African Qualifications Authority (SAQA), and must please attach proof of the level of their qualifications after evaluation on all applications. No e-mailed or faxed applications will be considered. Applicants are respectfully informed that if no notification of appointment is received within 4 months of the closing date, they must accept that their application was unsuccessful. The shortlisted candidate will be subjected to criminal vetting and Qualification Verification. Be prepared to work 24 hours shift pattern and must be prepared to be assigned to work anywhere within the province when need arises.

APPLICATIONS FOR THE DEPARTMENT OF POLICE, ROADS AND TRANSPORT TO BE SUBMITTED TO: Head: Police, Roads and Transport, P.O Box 119, Bloemfontein 9300 or delivered by Hand at Med-fontein Building, St Andrew Street Bloemfontein

CLOSING DATE: 17 February 2017

PRINCIPAL PROVINCIAL INSPECTOR (TRAFFIC MANAGEMENT) X 9 POSTS

REF NO: PR&T/PPITM/01/12/2016

SALARY LEVEL: Salary level 8. A basic salary of R 262 272.00 per annum.

CENTRE: Harrismith (x1 Post), Clocolan (x1 Post), Phuthaditjhaba (x1 Post), Vrede (x2 Posts), Bothaville Weighbridge (x1 Post), Zastron (x1 Post), Koffiefontein (x1 Post), Wepener (x1 Post).

REQUIREMENTS: Senior Certificate and Traffic Diploma, Code EC Driving License. Clean Criminal Record. At least 2-3 years of experience. Registration as a Traffic Officer.

DUTIES: Management and supervision of subordinates (People Management). Enforce Road Traffic, Public passenger, Transport and other relevant legislation. Examine Drivers License and motor vehicle and monitor compliance at driver license Testing Centers (DLTC) and vehicle testing stations (VTS). Provide visible Traffic Control/Policing and promote/ensure crime prevention activities. Perform all administrative activities and related duties. Access road conditions. Mentor and coach Provincial Inspectors (PI) on probation and appointed (PI)

SENIOR STATE ACCOUNTANT: SALARIES (1 X POST)

REF NO: FS PR&T/SSA/ 02/12/2016

SALARY LEVEL: Level 08- An all-inclusive package of R 262 272.00 per annum.

CENTRE: Bloemfontein

REQUIREMENTS: An appropriate 3 year Diploma/Degree or equivalent qualification. 1-2 years' experience.

DUTIES: Supervise the activities of the State Accounting Clerks/ Senior and State Accountants to contribute to the rendering of a professional financial management service e.g. Personnel development, Performance and discipline and to ensure quality of work. Supervise the implementation and maintenance of Financial Management Practices (LOGIS/BAS/PERSAL Transactions) concerning financial management processes in the department and to contribute to the rendering of a professional Financial Management Service: Salaries, Tax, Debt, Bookkeeping, Banking, and Revenue & Budget. Render a Financial Management advisory service to the Department by investigating, analysing, benchmarking and interpreting legislation and prescripts and other Financial Administration related issues to promote an effective Financial Management environment. Monitor and evaluate Financial Management Policies, Procedures and Practices. Promote effective Financial Management by researching, analysing, developing, monitoring and reviewing Departmental Policies, strategies, guidelines, procedures and circulars to contribute to the consistent and effective application of Financial Management Practices.

CHIEF PROVINCIAL INSPECTOR: TRAFFIC MANAGEMENT X (7 POSTS)

REF NO: PR&T/CPITM/03/12/2016

SALARY LEVEL: Level 10- A basic salary of R 389 145.00 per annum.

CENTRE: Odendaalsrus (x1 Post), Welkom (x1 Post), Ladybrand (x1 Post), Frankfort (x1 Post), Bothaville (x1 Post), Brandfort (x1 Post), Ventersburg (x1 Post).

REQUIREMENTS: Senior Certificate and Traffic Diploma, Code EC Driving License. Clean Criminal Record. At least 3 years' experience as a Principal Provincial Inspector. Registration as a Traffic Officer. Be prepared to work 24 hour shift system and to work anywhere within the Province.

DUTIES: Plan, organize, implement, manage, monitor and Road Traffic Law

Enforcement operations including AARTO, Testing Services, Weighbridge operations and any other Traffic divisions responsibility as described in the NRTLEC and as per directorate needs at any town within the Free-state Province. Perform all necessary administrative functions for a sub district or unit and ensure that service delivery targets are reached. Inspect all equipment's in the district and ensure maintenance thereof. Perform all necessary AARTO functions. Ability to perform duties while working shifts covering any period out of 24 hrs including flexi shifts.

DEPUTY DIRECTOR: GENERAL RESEARCH AND POLICY DEVELOPMENT: (1 X POST)

REF NO: FS PR&T/DDGRPD/ 04/12/2016

SALARY LEVEL: Level 11- An all-inclusive package of R 612 822.00 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owners' allowance and medical aid assistance.

CENTRE: Bloemfontein

REQUIREMENTS: An appropriate 3 year Diploma/Degree or equivalent qualification. 1-3 years' experience.

DUTIES: Identification key research issues for the department, based on continuous scanning of internal and external environment. Conduct impact studies/research to assess whether the departmental operations contribute towards value for money and to identify best practices to ensure continued service delivery. Development and maintenance of systems and processes to monitor and evaluate the impact of policy interventions. Conducting qualitative and quantitative analysis to support strategic decision making and communicating key research findings. Acting as a strategic nodal point for research and development undertaken in the Department. Assist in the overall management of the strategy management process in the Department. Drive the Departments strategy development and deployment process.

DEPUTY DIRECTOR: SERVICE DELIVERY (1 X POST)

REF NO: FS PR&T/DDSD/ 05/12/2016

SALARY LEVEL: Level 11- An all-inclusive package of R 612 822.00 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owners' allowance and medical aid assistance.

CENTRE: Bloemfontein

REQUIREMENTS: An appropriate 3 year Diploma/Degree or equivalent qualification. 1-3 years' experience.

DUTIES: To ensure that the capacity of the Department on matters related to service delivery planning and improvement is improved continuously. To ensure the successful implementation of Service Delivery Plan, Service Delivery Charter, the Service Delivery Improvement Plan, citizen participation, customer care and complaints management in the Department. Facilitate the development and maintenance of knowledge management in the Department. Provide a call centre service to the Department including co-ordination of complaints to the Presidential Hot line. Ensure that Batho Pele principals are implemented. Represent the Department in national and/or provincial meetings on matters related to service delivery planning and -improvement. Monitoring, advising and reporting on the extent to which the Service Delivery Improvement Plan is implemented successfully in the Department. Ensuring that identified challenges related to non-compliance are adequately addressed within the Department.

DEPUTY DIRECTOR TRAFFIC MANAGEMENT INFRINGEMENT: (1 X POST)

REF NO: FS PR&T/DDGRTB/ 06/12/2016

SALARY LEVEL: Level 11- An all-inclusive package of R 612 822.00 per annum. The remuneration package consists of the basic salary, the Government's contribution to the Government Employee Pension Fund and flexible portion, which may be structured in terms of the rules for the structuring of the flexible portion and which may include a 13th cheque, motor car allowance, home owners' allowance and medical aid assistance.

CENTRE: Parys

REQUIREMENTS: An appropriate 3 year Diploma/Degree or equivalent qualification. 1-3 years' experience.

DUTIES: To promote road traffic quality by providing for a scheme to discourage road traffic contraventions. To facilitate the adjudication of road traffic infringements. To support the prosecution of offences in terms of the national and provincial laws relating to road traffic, and implement the warrants of arrest. To provide for matters connected therewith management of traffic infringement register. To prepare the courts roll. To prepare reconciliations on payments between the department of Justice, Municipalities and the Department. Good understanding of the Criminal Procedure Act.

ENQUIRIES: Mr. N.N SELAI - Telephone: 051 409 8484